

Danish Policy Agendas Codebook (New Version)

Codebook on topic and subtopic categories of all types of activities

Introduction

This codebook is the new codebook of topic coding of Danish parliamentary activities (statements, laws, questions to the ministers etc.), party manifestos and speeches (closing and opening speeches of the Prime Minister). The codebook was developed in 2013-2014 based on the old version of the Danish codebook (see the specific codebook). This was done mainly to be as much as possible in line with the CAP-master codebook.

All original datasets now have 3 topic codes 1) *Old_Danish*, which is the original content code based on the old version of the Danish codebook 2) *CAP*, which is in line with the international master codebook and 3) *New_Danish* which follows this new version of the Danish codebook. All data-sets with up-dates of the Danish data have been done using the New Danish codes and also contain the CAP code.

Generally, differences across the three coding systems are minor and analyses based on major topics should be very similar across the three systems.

The main difference across the coding systems is the existence of more sub-topics in the old version of the Danish codebook. A number of these are specific to Denmark do not exist in the CAP master codebook (e.g. 337, 710, 1411). The new version of the Danish codebook has kept some of these specific Danish sub-topics, but has skipped others like 327.

However, the CAP-master codebook also contains some sub-topics like 529 and 1227 which did not exist in the original Danish codebook. To generate these sub-topics for the original Danish data, some new coding of the original data has been done. For instance, all activities originally coded into 1210 and 1927 have been re-assessed to see whether they would fit the new 1227 (Police and Other General Domestic Security Responses to Terrorism (e.g. Special Police)). Some of the Danish subtopics have also been re-numbered into main topics, i.e. 230 has become 900 and 609 has become 2300.

A complete cross-walk is possible from the New Danish codes into the CAP master code. The *old Danish* code should only be used for repeating existing analyses.

In terms of the relationship between the CAP master codebook and the new Danish codebook, it is worth mentioning that the Danish system uses an extensive number of regional 19xx codes and only a dummy variable for EU. Further, a few sub-topics (1407, 1598, 2013, 2014, 2102) have never been implemented in the Danish coding system.

For each sub-topic, the relevant CAP code is indicated.

General coding principles

1. All activities should be coded into a topic.
2. Activities primarily concerning one topic but secondarily dealing with another should be coded into the primary topic number.
Consequently, it is vital that the codings be as specific as possible. For example, general questions on special planning should be coded as 712 whereas issues concerning the importance of special planning to the development of smaller communities should be coded as 1405. General entrance fees to museums should be coded as 2300 (Culture), but questions on entrance fees for senior citizens should be coded as 1303 (Elderly issues).
3. Activities equally dealing with two topics should be coded with the lowest code in case of two topics from different major topics or into the general 00-subtopic in case of two subtopics in the same major topic.
4. The coding of questions to a minister may involve several questions on various aspects of a particular issue. These questions need not necessarily be coded into the same topic or subtopic. For example, some of the questions may concern whether the universities should pay rent for their property to the central government (601) whereas some of the questions may concern Public buildings and property, general questions on privatisation (2008).

Coding of questions on other countries

Questions on other countries should basically be coded into the relevant 1900 subtopics or, less frequently, the relevant 1800 subtopics. For example, a question on the French health care system should be coded as 1913, and a question on whether South Korea meets the international agreements on the extent of support to shipbuilding yards should be coded as 1802. However, there are some exceptions:

1. Questions on the Swedish nuclear plant, Barsebäck, should be coded as 801 due to its substantial impact on Denmark.
2. Questions on Denmark as well as other countries should basically be coded into the relevant domestic subtopic. For example, a question on the comparison of the health care systems of France and Denmark should be coded into the relevant 300 subtopic. Provided it involves Denmark, any other question concerning the EU countries should be coded in this way as well, for example, a question on a German bill to establish an EU environment agency. However, a question solely on the Euro countries should be coded as 1913 because it does not involve Denmark.
3. Traditional questions on foreign policy issues, such as Denmark's relations to China should be coded into the relevant 1900 subtopics.

Questions on case administration

Such questions should be coded into the same subtopic as the cases concerned. However, a question on minister responsibility and misinformation of the Parliament should be coded as 2011 regardless of the case concerned. Questions on administrative issues concerning a ministry should generally be coded into the subtopics of the ministry's general affairs, usually the 00 categories.

1. Macroeconomics

100: General (includes combinations of multiple subtopics) (CAP 100)

Examples: state of and prospects for Denmark's economy, general assessments of economic trends, economic consequences of the EMU, fiscal policy instead of monetary policy or vice versa, discussions on reports from the panel of economic advisers, discussion of overall public assistance expenditure, the Government's economic policy, questions concerning the Ministry of Economic and Business Affairs including budgets, administration, priorities as well as extent of taxes and duties within the Minister's area of responsibility.

Questions on the balance of payment and exchange rates should be coded as 1806 and 1808, respectively.

101: Inflation, prices and interest rates (CAP 101)

Examples: inflation control and reduction, the Danish level of inflation compared to those of trading partners, consumer price index, increases in prices due to VAT increases, the development of the 10-year bond yield, the interest rate gap between Denmark and, for example, the Euro area.

Questions on the importance of the level of interest rates to the Danish economy should be coded as 100.

103: Unemployment (CAP 103)

Examples: questions on how to combat unemployment and discussion of unemployment statistics.

Labour market policy should be coded into one of the Labour (5) subtopics. General questions on employment should be coded as 500, whereas questions on unemployment within specific segments should be coded as 508. Questions on the effects of unemployment on the Danish economy should be coded as 100.

104: Monetary policy, the Danish Central Bank ('Nationalbanken'), government bonds and the Ministry of Finance (CAP 104)

Examples: expansive or contractive monetary policies issues, foreign exchange reserves of the Danish Central Bank, the official discount rate, Ministry of Finance issues including budgets, administration, priorities and the extent of taxes and duties within the minister's area of responsibility.

The relations between the Danish Central Bank and other banks, such as the Danish Central Bank's regulation of banks should be coded as 1501. The annual negotiations between the Ministry of Finance and the municipalities should be coded as 2001.

105: The Finance and Appropriation Act, national budget and debt (CAP 105)

Examples: national budgetary development issues, the level of the overall public debt, the ratio of the public debt to the GDP, questions on how to assess the level of the public debt as well as how to record revenue and expenditure, general-cuts issues, discussions of proposed amendments to the Finance and Appropriation Act put forward by the different parties, expenditure on transfer payments, legislation on fee regulation, questions on the Minister.

The annual negotiations between the Ministry of Finance and the municipalities should be coded as 2001.

107: Tax policy and tax reform (CAP 107)

Examples: questions on the overall tax incidence, regulation of tax deduction, VAT relief and depreciation, changes in, for example, third-tier tax, income tax and corporate income tax, establishment of expert committees on tax issues, consequences of tax evasion including tax havens, party motions on tax reforms, items to be included in taxable income, tax situation of Danish expatriates, reimbursement of special contribution to labour market funds, development in the level of taxes and duties, capital gains tax, tax-exempt allowances, questions concerning the Ministry of Taxation.

Questions on the Central Tax Administration's administration of tax legislation, for example income tax returns, tax cases and case administration processing time should be coded as 2009. Tax policy issues on specific population segments should be coded into the respective subtopics. For example, fishermen's tax conditions should be coded as 408 whereas home loan deductions should be coded as 1411. Tax issues of general population segments, such as employees and self-employed should be coded as 107. The same is the case for corporate taxation. When no relevant subtopic exists, an issue should be coded as 107, e.g. duties on sweets, chocolate and soft drinks.

108: Industrial policy (CAP 108)

Examples: industrial promotion issues, domestic support schemes and restructuring of the steel manufacturing industry.

Questions on the Ministry of Economic and Business Affairs and regulation on trade and industry should be coded into the relevant category 15 subtopics. Questions on foreign trade should be coded into the relevant category 18 subtopics. Consequently, questions on competitiveness should be coded as 1806, and questions on exports promotion as 1803. International agreements, such as GATT/WTO should be coded as 1802.

110: Price control (CAP 110)

Examples: price and profits freezes, wage-price freezes, cost-of-living freezes.

Questions on administration of the amounts and questions on the Employees Capital Pension Fund should be coded as 504.

199: Other (CAP 199)

Examples: macroeconomic issues not included in the categories listed above, such as questions on the Danish Economic Council and Statistics Denmark.

2. Civil rights, minority issues and civil liberties**200: General (including combinations of multiple subtopics) (CAP 200)**

Examples: general questions on equal rights regardless of gender, sexual orientation and age, civil rights, the European Union's Civil Rights Charter, the Ministry of the Interior (and Health) issues such as budgets, administration, priorities and the extent of taxes and duties within the Minister's area of responsibility.

201: Ethnic minority and racial group discrimination (CAP 201)

Examples: general questions on employment discrimination of ethnic minority groups in certain sectors, racist attacks against ethnic groups, preferential treatment of ethnic groups.

General questions on ethnic groups of non-Danish origin should be coded as 230. Questions on mother-tongue teaching and the municipal primary and lower-secondary school etc. should be coded into the relevant 600 sub-topics.

202: Gender and sexual orientation discrimination and equal rights (CAP 202)

Examples: gender discrimination in employment or job recruitment, equal pay for equal work, special and preferential treatment, the percentage of female employees in specific job sectors or in boards, fulfilment of the Act of Gender Equality issues, discrimination against homosexuals regarding job recruitment, adoption applications or entering registered partnership. Questions on the Department of Gender Equality, under the Minister of Social Affairs and Minister for Gender Equality, such as budgets, administration, priorities and extent of taxes and duties within the Minister's area of responsibility.

204: Age discrimination (CAP 204)

Examples: age discrimination in job recruitment, regulation on mandatory retirement in certain job sectors.

General elderly issues should be coded as 1303.

205: Handicap or disease discrimination (CAP 205)

Examples: discrimination against the disabled or handicapped in employment, lack of access to public buildings or public places for the handicapped, discrimination against travelling handicapped persons such as airline discrimination against blind people, special and preferential treatment of the handicapped.

Questions on assistance to the handicapped should be coded as 1304 whereas handicapped housing issues should be coded as 1408.

206: Voting rights and voting issues (CAP 206)

Examples: voting rights issues on age requirements and nationality, regulation on municipality elections, EU citizens' obtaining voting rights in local elections etc. after the establishment of the EU.

Issues concerning the holding of elections should be coded as 2012.

207: Freedom of speech and religion including pornography issues, freedom of assembly and abortion rights (CAP 207)

Examples: violation of the freedom of speech, the freedom of assembly and the right to demonstrate including pro-Nazi demonstrations, freedom of association, general questions on religion and other religious communities than the Danish National Evangelical Lutheran Church community, areas reserved for Muslim burial places, the right of members of other religious communities to be buried at Danish cemeteries, abortion action plan, regulation of access to pornography in the public sphere.

Questions on the Danish National Evangelical Lutheran Church, the Minister of Ecclesiastical Affairs etc. should be coded as 210.

208: Protection of personal data, the Data Protection Act, inspection of documents, the Danish Law of Openness, protection against monitoring (CAP 208)

Examples: combining/pooling and release of data, the civil registry number system, the nature of data registered in the Danish criminal register, the protection against the transfer of data from the Danish authorities to the Schengen Information System (SIS) register, local authorities' release of records of certain sections of the population, video monitoring of public space.

209: Anti-government activities (CAP 209)

Examples: Danish citizens working for foreign intelligence services including the CIA and KGB, instructions from the former USSR countries to the Danish Communist Party, Second World War collaborators, citizens registered by the Danish Defence Intelligence Service (DDIS), registration of legal political activities in Denmark. Questions about the political activities of Danish citizens during the cold-war and how they were monitored by the intelligence service.

Military intelligence and espionage issues should be coded as 1603.

210: The Danish National Evangelical Lutheran Church (CAP 207)

Examples: the financial position of the church, vicars, cemeteries/burial grounds, church councils and the Ministry of Ecclesiastical Affairs including questions on church tax, statistics of membership, dissolution of churches and church districts, accounts of funds of the church, residence obligations of bishops and vicars.

DanChurchAid ('Folkekirkens Nødehjælp') issues should normally be coded as 1901.

211: Right of private ownership, expropriation/compulsory acquisition/purchase (CAP 299)

Examples: questions on expropriation and compensation to homeowners in connection with the establishment of the Oresund Bridge (connecting Denmark and Sweden) and the Great Belt Bridge (connecting Sealand and Funen), Section 73 (compensation) of the Danish Constitution, value increase tax on expropriated properties.

Issues on the housing market for sellers and buyers should be coded as 1411.

299: Other (CAP 299)

3. Health

300. General (including combinations of multiple subtopics) (CAP 300)

Examples: general questions on the Government's health policy, position of the National Board of Health including its activities and supervision responsibilities, development in the health care expenditure, citizens' satisfaction with the health care system, priorities within the health care system, the EU's influence on the Danish health care system, the Ministry of the Interior and Health including budgets, administration, priorities and the extent of tax and duties within the Minister's area of responsibility.

Questions on health consequences of, for example, hazardous/harmful substances or cellular telephones should not be coded as 300, but into the relevant subtopics, such as 704 (carcinogenic substances in, for example, mineral wool fibres), 705 (air pollution), 1706 (cellular telephones) and 501 (working environment).

301: General reforms of the Danish health care system (CAP 301)

Examples: questions on the nationalization of the Hospital Service, privatization of large segments of the health care system. Discussion of the general balance between public and private health care. The number of Danes with a private health insurance.

Questions on, for example, the organizing of the hospitals should be coded as 322.

302: General questions on coverage under the public Health Insurance Scheme, insurance and right to treatment (CAP 302)

Examples: coverage from the public Health Insurance Scheme during stays abroad, the private insurance company 'sygesikringen Danmark', choice and extended choice between, group-2 patients (patients who choose to register as a group-2 patient have the right but not the duty to register with a specific general practitioner of their choice), general questions on referrals to specialists, general questions on user fees in the health care system, right to treatment abroad including treatment abroad of cancer patients.

Questions on waiting lists should be coded as 322.

321: Regulation of drug industry and treatment (CAP 321)

Examples: approvals and introduction of drugs by the National Board of Health, treatment, regulation of the drug industry including questions on clinical testing of drugs and treatments, invitations to submit tenders for medicine, approval of copy drugs including any side-effect/adverse effect of copy drugs, evaluation of testing of new treatments, certificate for carrying drugs abroad, fees for issuing certificates, keeping the Medicines Act up to date, over-the-counter access to prescription drugs, costs and common regulation of the pill passport in the EU. Questions on regulation of pharmacies including opening hours, requirements to the sale of medicine. Any question on dentists, e.g. whether orthodontic treatments should be carried out by specialists.

Subtopic 321 includes the approval and general regulation of treatments, whereas the diagnosing and treatment of specific diseases should be coded as 337 or alternatively 331.

322: Health care facilities (CAP 322)

Examples: questions on hospitals including buildings, internal organisations, regulation of working procedures, hygiene and any differences in efficiency between private and public hospitals as well as specific questions on for example empty beds, surgical capacity, restrictions on visiting hours, hospital organisation, lack of beds and its consequences, implementation of electronic medical records, specific treatments at specific hospitals, county hospital administration including the composition of hospital boards, questions on ambulance service and casualty ward. Questions on waiting lists for hospital admissions, operations, consequences of waiting for treatment in relation to the labour market.

Questions on hospital staff should be coded as 325, and questions on diagnosing of specific diseases should be coded as 337 Questions on criticism of specific treatments not related to waiting lists should also be coded as 337,.

323: Agreements between the public Health Insurance Scheme and private health suppliers (CAP 323)

Examples: agreements between the public Health Insurance Scheme and general practitioners, specialists, physiotherapists, dentists, extension of the emergency service, coverage ratio, level of service, reimbursement to private hospitals per treated patient. Public contracts with private hospitals questions on whether plastic fillings should be covered by the public Health Insurance Scheme, special coverage programme for patients with cancer or Sjögren's syndrome, coverage of orthopaedic footwear.

Questions on hospital staff such as hospital physicians should be coded as 325.

324: Medical malpractice/negligence, medical liability and compensation (CAP 324)

Examples: questions on medical negligence giving rise to liability including surgical mistakes and medication errors, questions on placing the liability, compensation and the Patient Insurance Association.

Questions on general absence of medical expert opinion and professional medical conduct should be coded as 325 and criticism of specific treatments should be coded as 337, alternatively 331.

325: Health manpower, education and training (CAP 325)

Questions on public health manpower including collective bargaining conditions for health manpower, the Hippocratic Oath, promise of secrecy, questions on the education and training of health manpower.

Questions on medical negligence giving rise to liability should be coded as 324.

331: Prevention, health promotion and communicable diseases (CAP 331)

Examples: questions on vaccinations, free vaccinations for people in risk areas, screenings including mammography, questions on educational campaigns including AIDS education, healthy food campaigns, questions on sexually transmitted diseases, establishment of HIV register.

Questions on diagnosing and treatment of specific diseases should be coded as 337.

332: Children and infants (CAP 332)

Examples: questions on child birth, children's health, development in children's diseases, child dental care, vaccination programmes for children.

Questions on children's mental problems should be coded as 333, violence against children as 1207, parental leave as 1308, abortion issues as 207, approval and introduction of new medical treatments of children as 321.

333: Mental illness (CAP 333)

Examples: questions on expenditure on treatment of the mentally ill, the range of treatments, development in the number of Danish citizens going through a depression, the number of children in psychiatric hospitals.

General questions on psychiatric hospitals should be coded as 322. Range of mental health centres for the mentally disordered should be coded as 1304.

334: Long-term care and treatment, rehabilitation services, the terminally ill and ageing issues (CAP 334)

Examples: questions on treatments in Denmark for the terminally ill, medicating at nursing homes, patient rehabilitation including prices, visiting nurse service, home care of family members, home care of the dying, hospices.

General elderly issues should be coded as 1303, assistance to the handicapped and disabled as 1304, age discrimination as 204 and handicap discrimination as 205. Elderly and handicapped housing issues should be coded as 1408.

335: Prescription drug coverage, specific drug coverage, expenditure on drug and drug prices (CAP 335)

Examples: questions on development in public drug coverage, new methods of establishing drug coverage rates, drugs in the EU that are subject to VAT compared to the Scandinavian countries.

Questions on drug regulation should be coded as 321.

337: Diagnosis and treatment of specific diseases and illnesses (CAP 331)

Examples: questions on diagnosing specific diseases and illnesses, such as dementia and Alzheimer's, treatment of, for instance, brain-injured patients, quality of specific treatments including the quality of treatment of cancer patients in Denmark.

Questions directly related to hospitals should be coded as 322, medical malpractice/negligence as 324, education and training of health manpower as 325, waiting lists as 322, prevention as 331, children and infants as 332, mental illness as 333.

341: Tobacco (CAP 341)

Questions on tobacco including the unhealthy effects of smoking, impact of passive smoking, treatment of smoking-related illness, smoking prevention education, research on smoking, rules on tobacco advertising.

342: Alcohol and controlled and illegal drugs (CAP 342)

Questions on alcohol including the unhealthy effects of drinking alcohol, the development in the consumption of alcohol, treatment of alcohol-related illness, education campaign on the unhealthy effects of alcohol, rules on alcohol advertising. Examples: question on the unhealthy effects of taking hash, addiction associated with different kinds of illegal drug abuse. Heroin on prescription

398: Research and development within health care (CAP 398)

Examples: questions on rules on medical experiments, the amount of money earmarked for research within health care, development in research results within health care, biomedical research, research in obesity, experiments with inseminated eggs, research standard in Denmark compared to other countries, lack of research within relevant health care areas.

Clinical testing of drugs and treatments should be coded as 321.

399: Other (CAP 399)

Questions on health policy not included in the categories listed above, such as health inspectors, organ donation and rules on organ donation.

4. Agriculture and fishing industry

400: General (including combinations of multiple subtopics) (CAP 400)

Examples: questions on employment within agriculture, economic conditions in agriculture, the government's agricultural policy, initiatives to simplify regulation of agriculture, the Ministry of Food, Agriculture and Fisheries including budgets, administration, priorities and extent of tax and duties within the Minister's area of responsibility, questions on horticultural industry, flowers etc. are included in this category.

Questions exclusively on the fishing industry, fish and the Ministry of Food, Agriculture and Fisheries should be coded as 408.

401: Agricultural exports and imports (CAP 401)

Examples: questions on agricultural exports and imports including exports to third-world countries, the share of agricultural exports of Denmark's overall exports, development in and regulation of EU export subsidies, monitoring and inspection of foreign agricultural imports, import embargo of foreign agricultural imports due to, for example, pesticide residue as well as previous exports to the USSR of butter produced in the EC.

Questions on exports and imports in general should be coded as 1803 and 1807, respectively.

402: Subsidies and regulation on agriculture (CAP 402)

Examples: questions on Danish and EU subsidy schemes including set-aside programmes, emergency service, aid for drought-stricken areas, any question on regulation on agriculture including regulation on the use of farm land, long-term agricultural tenancy, tax conditions in agriculture, any capital gains, residence obligation, excise duty, straw burning, building permits, sale or pre-emptive rights to free pieces of land, regulation on insurance against failure of crops, legislation on transfer of farmland and property to family members.
Regulation of ecological farming

EU export subsidy issues should be coded as 401. Questions on environmental issues should be coded as 407, animal welfare as 406 and agricultural mortgage credit as 1404.

403: Food policy (CAP 403)

Questions on the Municipal Food Control Unit, food quality including fish/seafood, changes in inspection and user's fee for inspection, regulation on additives, toxins, medical residues, pesticide residues, content of hormones and bacteria in food, storage, packing and transport of

food, sanitary conditions in food shops, selling of genetically modified food, regulation of organic food, salmonella in food, sanitary conditions in slaughterhouse.

Questions on animal and crop diseases such as salmonella infested poultry should be coded as 405. However, questions on for example salmonella inspection of eggs for consumption should be coded as 403.

404: Agricultural marketing and promotion (CAP 404)

Examples: promotion of specific foods such as advertising campaigns financed by the government or food industry for example to increase the sale of turkey in Denmark, the agricultural industry's promotion of the industry as an eco-friendly industry with an environmentally sound profile.

Questions on research in agricultural products should be coded as 498.

405: Animal and crop diseases and disease control (CAP 405)

Examples: salmonella infested poultry farms, foot-and-mouth disease, mad cow disease (BSE) and mad cow disease control, effects of meat, bone meal and antibiotics in feedstuff, rabies and related danger of infection.

Questions on food policy including control of salmonella infested eggs should be coded as 403 whereas salmonella infested poultry farms should be coded as 405.

406: Welfare of livestock (CAP 405)

Questions on regulation of animal welfare including regulation of stabling of cows and pigs, regulation of animal transport, ritual slaughtering, halal meat, consequences of neglect of animals and statutory veterinary inspection.

Questions on protection of animal and plant life including the Animal Protection Act issues and other issues on experiments with animals should be coded as 709.

407: Environmental problems related to agriculture (CAP 711)

Questions explicitly relating agriculture to environmental problems including questions on manure containers, manure or fertilizer spreading on fields, environmental problems related to large-scale panning, agriculture related water pollution etc.

General questions on the water environment should be coded into a category 7 subtopic even though the environmental problem is caused by agriculture. Questions on pollution and regulation of the use of pesticides in agriculture should be coded as 704.

408: Fisheries policy (CAP 408)

Questions on the fishing industry, fish and the Ministry of Food, Agriculture and Fisheries such as questions on regulation of fishing quotas, number of fishing days, freeze of fishing, different types of fishing, fishing license, catch records, compensation to fishermen due to

loss of earnings, questions on the population of specific species, illegal tapping of fishermen's cellular telephones, fisheries research. Likewise, restrictions on fishing in waters of Denmark's neighbouring countries should be coded as 408 as they concern the Danish fishing industry.

Questions on food control should be coded as 403 and questions on fisheries and agriculture should be coded as 400. Maritime issues such as the merchant shipping legislation should be coded as 1007 and harbour issues should be coded as 2104.

498: Agricultural research and development (CAP 498)

Examples: questions on development of genetically modified crops including international research on such crops of relevance to Danish agriculture, farms with experimental livestock, research project on reduction of gaseous ammonia from stables.

Questions on research concerning agricultural promotion should be coded as 404.

499: Other (CAP 499)

Questions on agriculture, food and fisheries not included in one of the categories listed above, e.g. whether the Central Meat Market, Copenhagen, should continue on EC-exemption basis.

5. Labour

500: General (including combinations of multiple subtopics) (CAP 500)

Examples: The development of the supply of labour. The number of jobs in Denmark. General questions on employment development, the Government's employment programmes, the Active Labour Market Policy, code of practice for foreign companies doing business in Denmark, the Ministry of Employment including budgets, administration, priorities and extent of tax and duties within the Minister's area of responsibility.

General questions on unemployment should be coded as 103.

501: Working environment, work-related injuries/occupational injuries and compensation (CAP 501)

Questions on working environment service, occupational injuries including questions the Working Environment Act, working environment development, code of practice on working environment in specific job sectors, securing of Danish working environment requirements against foreign companies, specific examples of unhealthy working environment, occurrence of chemical substances in the working environment and questions on work-related injury trends, definition of the work-related injury concept, work-related injury and work-related disorder/occupational disease claims, potential work-related injury compensation, safety net for, e.g., self-employed in case of industrial injuries, case procedure in the National Board of Industrial Injuries.

Questions on Danish Defence working environment should be coded as 1608.

502: Active labour market policy, training and workforce development (CAP 502)

Questions on activity offers, job training, VUC (Danish adult education centre), AMU centres (Danish labour market training centres), AF (the Danish Employment Service) including questions on agreement on job creation within the service industry, the enterprise programme, long-term effect of activity offer efforts, activity offer guidelines, activity offers to unemployed aged 60 or older, wage level during job training, admission to short-cycle higher education courses at a commercial college, educational grants for unemployed to study for the Higher Preparatory Examination (HF), resources for Danish Adult Learning centres (VUC), short-cycle labour market training courses at the Danish labour market training centres (AMU), the Danish Employment Service administration, personal action plan agreements between the unemployed and their local Danish Employment Service office, questions on retraining.

General labour market questions on trade unions and administration of unemployment benefits should be coded as 504, and general questions on recipients of cash assistance should be coded as 1302. Questions on EFG – the former standardized basic training at apprentice level equivalent to Basic Vocational Education – and vocational education should be coded as 604.

503: Personal employee benefits (CAP 503)

Questions on personal staff benefits including the Act on the Danish Labour Market Supplementary Pension, personal pension schemes, work at home, company car, travel subsistence, tax rules on employee benefits. Health insurance schemes for private employees.

Ordinary wage and work issues should be coded as 504. Issues on public labour market benefits such as unemployment benefits, early retirement pension, transitional allowance etc. should be coded as 507. Employee health insurance should be coded as 302.

504: General labour market questions on trade unions (CAP 504)

Questions on trade unions, administration of the Danish Labour Market Supplementary Pension, the Employees' Capital Pension Fund, the Danish Labour Market Holiday Fund, administration of the unemployment benefit system, unemployment funds, collective bargaining system and strikes. Such questions include trade union membership fees, trade union access, labour market union membership agreement, the Danish Labour Market Supplementary Pension's investment policy, the Employees' Capital Pension Fund's administration of employee funds, the Danish Labour Market Holiday Fund's grant policy, the Holidays Act, general regulation of the labour market including regulation of conditions of employment, administration and conditions of unemployment fund membership, general collective bargaining, the right to strike, boycott of workplace, arbitration, Economic Democracy etc.

Questions on trade union grants to political parties should be coded as 2012. Category 504 includes only administration and management of unemployment benefit whereas questions on unemployment benefit legislation should be coded as 507.

505: Specific private labour market collective bargaining questions (CAP 505)

Questions on specific salary/wage issues and employment issues such as minimum wage and increase in daily working hours in the slaughter house industry.

506: Child labour and youth unemployment (CAP 506)

Questions on child labour including minimum age limit for child labour, youth employment, youth employment programmes, wage subsidy to employers hiring youth, youth unemployment.

Questions on children and working environment should be coded as 501.

507: Unemployment compensation and other labour market related transfer payments (CAP 507)

Questions on unemployment compensation, sickness compensation, early retirement pension, leave-of-absence scheme and transitional allowance. Such questions include the development in the unemployment compensation rate, work availability, unemployment insurance, the Labour Market Appeal Board, long-term unemployed, rules on how to qualify for sickness compensation, rules on early retirement pension recipients' unpaid work, employers' misuse of unemployment benefits.

Questions on administration of unemployment benefits and pre-retirement benefits should be coded as 504 as these payments are administrated by the unemployment funds. Questions on parental leave should be coded as 1308, and questions on early retirement pension and social security benefits should be coded as 1304 and 1302, respectively.

508: Questions on unemployment and employment within specific industries (CAP 599)

Examples: bottlenecks such as lack of labour power in the municipality of Elsinore, lack of graduate engineers, unemployment in the painting industry, increase in unemployment in the building industry etc. Lack of jobs or unemployment in specific regions.

Questions on lack of health care professionals should be coded as 325, and questions on lack of labour power in the Danish Defence should be coded as 1608. Employment in agriculture should be coded as 400. General questions on unemployment should be coded as 103 and questions on job training and activity offers to unemployed should be coded as 502.

529: Migrant and Seasonal workers (CAP 529)

All question about workers from other EU countries coming to Denmark to work, i.e. working conditions, social rights etc. All questions related to the conditions of au-pair girls and similar jobs.

599: Other (CAP 599)

Questions on labour market policy excluded in the categories listed above such as the European Social Fund.

6. Education and culture

600: General (including combinations of multiple subtopics) (CAP 600)

Examples: general questions on the Government's educational policy, Danish level of education including the development compared to that of other countries, the Ministry of Education including budgeting, administration, priorities and extent of tax and duties under the Minister's area of responsibility, questions on reports from the Central Education Board, user influence in the educational sector. General questions on commercial colleges should be coded as 600 as they include general upper secondary education, vocational upper secondary education and training and higher education. General questions on culture should be coded as 2300.

601: Higher education (CAP 601)

Questions on higher education, the State Educational Grant and Loan Scheme (SU), living conditions for students in higher education such as university issues, higher education appropriations, establishment of new studies offered at the educational institution, educational structure, educational quality assurance, admission rules, drop-out rates, screening examinations, freshman introductions, composition of university boards, powers of the university rectors, rules on (rights to receive) public support (SU) from the State Education and Loan Scheme including rules on repayment of state loans offered by the State Education and Loan Scheme and administered by the Danish Agency for Governmental Management, questions on residence halls and youth residence for higher education students.

Questions on health care education should be coded as 32, questions on the Danish Police College and the Staff Training Centre of the Prison and Probation Service should be coded as 1201 and 1205 respectively, and the Danish Military Academy should be coded as 601. Questions exclusively on research should be coded into a category 7 subtopic, most often 1798. Questions on the State Education Grant and Loan Scheme for upper secondary education and training should be coded as 602. Questions on the Danish University of Education and its predecessor the Royal Danish School of Educational Studies should be coded as 698.

602: The Danish municipal primary and lower secondary school ('Folkeskole') and general and vocational upper secondary education such as the Upper Secondary School Leaving Examination ('gymnasiet'), Higher Preparatory Examination ('HF'), Higher Commercial Examination (HHx) and Higher Technical Examination (HTX) (CAP 602)

Questions on general and vocational upper secondary education including the Danish municipal primary and lower secondary school and its quality such as school reform, subject composition, examination rules, trend in use of supply teachers, competence of board of governors of a school, number of school districts, school closings, number of private

independent schools, general and vocational upper secondary education quality, user's fee on admission to general and vocational upper secondary education, admission requirements and quality of general upper secondary education, reform of the Upper Secondary School Leaving Examination, testing of new kinds of examination at the Upper Secondary School Leaving Examination and the Higher Preparatory Examination level, grants from the State Education Grant and Loan Scheme to students at the General and Vocational Upper Secondary Education level.

Questions on special needs education in the Danish municipal primary and lower secondary school should be coded as 606. Questions on after-school recreation centres or after-school care arrangement (SFO – acronym for Skolefritidsordning) should be coded as 1308.

603: Education of underprivileged students (CAP 603)

Questions on supplemental teaching of students from underprivileged social groups including mother-tongue teaching and extra tuition.

Questions on special needs education in the Danish municipal primary and lower secondary school should be coded as 606 and further adult training and education should be coded as 502.

604: Vocational upper secondary education and training (CAP 604)

Questions on training programmes, EFG (the former standardized basic training at apprentice level equivalent to Basic Vocational Education) and other vocational upper secondary education and training programmes including general questions on such programmes, intake of students on specific programmes, admission requirements, trainee agreements, rules on quality in trainee education and training, pay of adult trainees, rules on the dismissal of trainees for example due to company downsizing.

Further and continuing education and training issues should be coded as 502.

606: Special education for youth with learning disabilities and the handicapped (CAP 606)

Questions on special education in the Danish municipal primary and lower secondary school ('Folkeskole'), resource allocation to the education of the deaf, blind, mute and persons with similar disabilities.

Issues concerning supplementary education for underprivileged social groups should be coded as 603.

607: Libraries and improvement of the level of education (CAP 607)

Examples: questions on costs related to the running of libraries, development in the number of libraries, the former 'Bibliotekscentralen' - transformed to 'Dansk Bibliotekscenter' (Danish Bibliographic Centre/The Danish Library Centre), pool of library book royalties and/or public lending right fees, book selection, acquisition policy, lending of music and videos, user fees,

noise regulation for libraries and reading rooms, boost of information technology in the educational system, boost of (natural) science, the Danish Spelling Dictionary ('Retsskrivningordbogen'), the Danish Encyclopedia ('Den Store Danske Encyklopædi').

Questions on research libraries should be coded as 1798 and questions on library book royalties and public lending right fees as well as copyright should be coded as 1522.

698: Educational research (CAP 698)

Examples: questions on the Danish University of Education.

699: Other (CAP 699)

Questions on education and culture not included in the categories listed above such as questions on support for the folk high school 'Tvind' and evening schools.

7. Environment

700: General (including combinations of multiple subtopics) (CAP 700)

General questions on the environment including the Government's environmental policy, the state of the environment, questions on the Danish Ministry of the Environment including budgets, administration, priorities and the extent of taxes and duties within the Minister's area of responsibility.

Environmental issues related directly to agriculture should be coded as 407, excluding regulation on pesticides (704). Environmental issues related to the Danish Armed Forces should be coded as 1614, and international agreements on the environment and international issues on the environment should be coded as 1902.

701: Drinking water, drinking water quality, water supply and ground water (CAP 701)

Examples: questions on drinking water inspection, drinking water nitrate contents, ground water contamination, water supply (USA 711).

Questions on the marine environment should be coded as 710 and questions on the freshwater environment as 711.

703: Waste disposal and disposal problems (CAP 703)

Examples: questions on disposal of waste water sludge, sewage disposal plant, municipal waste water sector, sewerage problems, problems of waste disposal plant capacity, above-limit transport of waste, free choice of waste disposal supplier, taxes and duties on waste delivery.

Questions on hazardous waste should be coded as 704.

704: Hazardous substance, fluid and waste and toxics such as pesticides (CAP 704)

Examples: questions on environmental problems associated with chemicals, ammonia, nuclear waste, cable scrap, toxic fumes, mercury, pesticides etc. including exports of environmentally harmful waste, discharge of mercury, development in pesticide use and the need for regulation/prohibition, taxes and duties on chemicals and pesticides etc., reports to the police on for instance Cheminova or Kommunekemi, which are chemical industries.

705: Air and noise pollution, climate change and climate policies (CAP 705)

Examples: question on the development in air pollution in Denmark, initiatives to fight air pollution, CO₂ tax, noise pollution development, rules of upper decibel levels in public space, noise nuisance in kindergartens, greenhouse effect issues, depletion of the ozone layer, global warming and steps to reduce it.

Questions on international agreements on the environment should be coded as 1902.

707: Recycling (CAP 707)

Examples: questions on the development in recycling, costs, the extent of savings related to recycling, need for recycling.

708: Indoor environmental hazards (CAP 708)

Examples: questions on unhealthy indoor climate, asbestos and radon.

Questions on compensation associated with indoor climate in the workplace should be coded as 501.

709: Animal and plant life protection (CAP 709)

Examples: the Animal Protection Act, experiments on animals, protection of species, sustainable use of natural resources, protection of private woodland including the national forest programme, development in the number of roadkills, compliance with the UN Convention on Biodiversity, anti-poaching measures, questions on hunting and game licences, protection of the original Danish livestock species, angling. Regulation of pets. General nature preservation

Questions on welfare of livestock should be coded as 406, and questions about forest-industry as 2103.

710: Marine environment, oil pollution, coastal areas and coastal area protection (CAP 710)

Examples: questions on the general condition of the marine environment, poisonous alga and death of fish in Danish waters, pollution of the North Sea around the oilfields, water flow in Danish waters after bridge construction, sea dike preservation, coastal protection by means of e.g. plastic tubes, coastal protection associated with bridge or harbour construction.

Questions on the freshwater environment should be coded as 711.

711: Freshwater environment and soil pollution (CAP 711)

Examples: questions on the general condition of the freshwater environment including streams, lakes, watercourses and soil, such as lake remediation, lake de-oxygenation, classification of polluted soil, water supply excluding drinking water issues, meadow pollution.

Questions on ground and drinking water should be coded as 701, and questions on the marine environment should be coded as 710.

712: Spatial planning (CAP 1400)

Examples: questions on the Planning Act such as urban zone and rural zone legislation, local planning, regulation of holiday cottage habitation, shopping centres, community hearings in connection with new construction, location of wind turbines.

Questions on preservation and management of natural resources should be coded as 2101, questions on protection of animal and plant life as 709 and permanent holiday cottage habitation for the retired as 1408.

798: Environmental research and development (CAP 798)

Examples: questions on the National Environmental Research Institute (“DMU”), technological development to the benefit of the environment, environmental statistics.

799: Other (CAP 799)

Questions on the environment not included in the categories listed above, such as environmental inspection in the municipality of Vallø, or accusations against the Danish Environmental Protection Agency put forward by “Ingeniøren”, the professional journal of the Society of Danish Engineers.

8. Energy**800: General (including combinations of multiple subtopics) (CAP 800)**

Examples: questions on the Government’s energy policy, the Ministry of Transport and Energy including budgets, administration, priorities and the extent of taxes and duties within the minister’s area of responsibility. Likewise, questions on power stations should be coded as 800 because they produce electricity as well as heat.

801: Nuclear energy (CAP 801)

Questions on nuclear power and safety, e.g. questions on the Swedish nuclear power plant Barsebäck, nuclear preparedness, Danish evacuation plans for nuclear accidents.

General questions on nuclear waste should be coded as 704, and questions on nuclear waste related to the Danish Armed Forces as 1614.

802: Electricity and hydroelectricity (CAP 802)

Questions on power supply organisation including questions on development in power consumption, transmission tariffs, NESA (“Nordsjællands Elektricitets- og Sporvejs Aktieselskab”, a regional power company), Elkraft (now part of Energinet.dk, an independent public undertaking owned by the Danish state, which is in charge of the Danish power transmission infrastructure), the Kontek connection (a power transmission connection from Denmark to Germany) etc.

Questions on specific energy sources should be coded into the respective subtopics. Questions on energy conservation should be coded as 807.

803: Oil and natural gas (CAP 803)

Questions on oil and natural gas including questions on the development in consumption, oil and gas prices, short- and long-term supply of oil and gas, DONG (a Danish energy group), natural gas grid, oil and gas deposits/discoveries in the North Sea, the town gas grid.

Questions on oil pollution related to offshore drillings should be coded as 710, whereas oil contamination of land related to petrol facilities or petrol stations should be coded as 711.

804: Heat supply (CAP 800)

Examples: questions on heat supply organisation including regulation and distribution of district heating, obligatory connection to district heating including compensation for oil burner in case of obligatory use of district heating, rules of foreign district heating businesses’ right to set up in the Danish market.

Questions on specific energy sources should be coded into the relevant subtopics.

805: Coal (CAP 805)

Examples: questions on coal as an energy source including environmental impact, coal deposits, clean coal-burning technology, coal imports.

806: Alternative and renewable energy (CAP 806)

Examples: questions on solar energy, wind turbine energy, hydropower, use of fish oil in district heating power plants, straw-fired burner, alternative fuels for cars.

Questions on energy conservation should be coded as 807.

807: Energy conservation (CAP 807)

Examples: questions on ‘Elsparefonden’ (an independent fund under the Ministry of Transport and Energy, specialising in promoting electricity saving in homes and in the public sector including conversion of electrical heating), subsidies for energy-conserving initiatives in specific sectors within the public sector and private homes, such as low-energy bulbs, water-saving toilets, insulation, car-free Sundays.

Questions on alternative and renewable energy should be coded as 806.

898: Research and development (CAP 898)

Examples: questions on national energy research projects, research by the Ministry of Transport and Energy on optimum energy composition.

Questions on specific energy sources should be coded into the respective subtopics.

899: Other (CAP 899)

Questions on energy not included in the categories listed above, such as operation of nurseries related to SEAS, the power plant on the island of Masned.

9. Immigration and refugee issues

900: All questions related to immigration and refugees including integration issues (CAP 900)

Examples: number of and expenditure on immigrants and refugees, regulation on residence permits, regulation of family reunification, definition of the refugee concept and any related consequences, additional expenditure related to the administrative processing of asylum applications, any immigration and refugee issue such as special rights, criminal offences, disease and illness, tax evasion, standards of living, family size and levels of incomes and employment, integration of immigrants and refugees, success rate of integration, the Ministry of Refugees, Immigration and Integration Affairs including budgeting, administration, priorities and extent of tax and duties within the area of responsibility of the Minister of Refugees, Immigration and Integration Affairs. Furthermore, visa regulation excluding short-term visas for purely tourist-related visits, which should be coded as 1524.

10. Traffic

1000: General (including combinations of multiple subtopics) (CAP 1000)

Examples: general questions on the Government's traffic policy, questions on the Ministry of Transport and Energy including budgets, administration, priorities and extent of taxes and duties within the minister's area of responsibility.

General questions on Danish State Railways (DSB) should be coded as 1000 because it covers several types of traffic/transport. Questions on traffic-related investments and overall planning should be coded as 1010.

1001: Mass transport and safety (CAP 1001)

Examples: general questions on public transport including bus and tram car transport such as economic development issues related to bus transport in specific regions, development in number of bus passengers, Copenhagen Transport's (HT) right to offer bus services in the Greater Copenhagen Area, bus and coach shelters, tram way plans in Aarhus, the electric

railways (S-trains) of Greater Copenhagen and the Copenhagen Metro trains, ferry service in Denmark such as the Great Belt ferry service.

1002: Road construction, maintenance and safety. Motor vehicles and safety

Examples: general questions on road system maintenance, motor way construction, quantity of traffic, traffic load, fixing of bridge toll and parking charge rates, traffic control devices, parking facilities, questions on the Danish Road Traffic Act including speed restrictions, traffic accident statistics, cycle track planning/construction, road sign posting, bridge construction and repair. Questions on safety including use of seat belts, rules of issue and suspension of driving licence, rules of EU mopeds, ABS brakes, periodical mandatory car tests/inspections, taxes and duties related to motor vehicles including VAT, vehicle excise duty, registration fee, duties on petrol and diesel etc., personalised number plates, scrapping premium, the use of cellular telephones in the car.

Questions on air pollution related to cars should be coded as 705. Questions on drink-driving should be coded as 342. Questions on public construction and transport facilities appropriations should be coded as 1010.

1003: Airports, air traffic and safety (CAP 1003)

Questions on Danish airports including rules for, e.g., safety, tax free shopping and airport taxes, questions on the Scandinavian Airlines System (SAS) including internal corporate organisation, administration and its frequent flyer bonus scheme, general questions on air traffic including flying rules, aviation safety, delays etc.

Questions on for example the monopolistic position of the SAS should be coded as 1520 and questions on public construction and transport facilities appropriations as 1010.

1005: Railroad transport and safety (CAP 1005)

Questions on the Railway Inspectorate, the Danish National Railway Agency, the Danish State Railways (DSB), DSB's railway operations, including questions on the development in number of passengers, conveyance of goods, the closure of railway sections, DSB's financial position, DSB train service standards, delays, DSB fares.

Questions on public works and transport facilities appropriations should be coded as 1010, and electric railways and the Copenhagen Metro trains as 1001.

1007: Maritime issues (CAP 1007)

Examples: questions on merchant shipping legislation, the international ship's register, taxation of seamen, navigational and local warnings service, compulsory pilotage in Danish waters, rescue helicopters.

Questions on the fishing industry should be coded as 408, questions on the shipbuilding industry as 1008, harbour issues as 2104 and questions on international maritime law agreements as 1902.

1008: Shipbuilding industry (CAP 108)

Examples: the development in the commercial shipbuilding industry, state subsidy for Danish shipbuilding yards, consequences of shipbuilding yard subsidies in the EU for Danish shipbuilding yards.

Questions on high rates of unemployment among shipyard workers should be coded as 508, whereas safety issues related to shipyard workers should be coded as 501. Maritime issues should be coded as 1007 and harbour issues as 2104.

1010: Public works and transport facilities (CAP 1010)

Questions on general financial aspects of the establishment/construction of public works such as questions on the financing of bridges or motor ways and related economic and occupational consequences.

Questions not related specifically to financing but to, for example, road system maintenance and bridge construction should be coded as 1002, airport expansions as 1003 and railway system issues as 1004.

1098: Research and development (CAP 1098)

Questions on research and development within traffic and transport including questions on, for example, research within safe road surface, development of new devices to reduce motorway-related nuisance, development of noise-reducing asphalt etc.

1099: Other (CAP 1099)

Traffic issues not included in the categories listed above, such as questions on loss of jobs related to a permanent ferry service between Rødby and Putgarden.

12. Legal affairs

1200: General (including combinations of multiple subtopics) (CAP 1200)

Examples: questions on the government's policy on legal matters.

Questions on the Danish Road Traffic Act should be coded into the relevant 1000-subtopics.

1201: Authorities dealing with crime including gun control and private security forces (CAP 1201)

Examples: questions on the Danish customs service, passport control by the police, questions on the Ministry of Justice including budgets, administration, priorities and the extent of taxes and duties within the Minister's area of responsibility, the Police Force including questions on closure of customs houses, The Public Prosecutor for Serious Economic Crime (the Danish

Serious Fraud Office), the European Police Office (EUROPOL), co-operation, issues on second jobs by police officers. Questions on the Weapons Act, number of legal and illegal private possessions of weapons, number of weapons imported to Denmark, the ratio of persons killed by weapons to the overall population, questions on rules of private security forces.

Questions on the court system should be coded as 1204.

1202: Financial crime and organised crime (CAP 1202)

Examples: questions on bike gang member crime, criminal syndicates, organised pimping, financial crime including asset stripping cases, (illegal) tax evasion, insider trading, illegal speculation, illegal shareholder loans, forgery/counterfeiting.

Violations of the Anti-trust Act should be coded as 1520.

1203: Drug-related crime (CAP 1203)

Examples: general questions on the development in drug-related crime including the development in drug smuggling to Denmark, consequences of the Schengen co-operation for the range of drug-related crime, pushing in 'Pusher Street' of 'Christiania' (the Danish "free city" at a former Copenhagen army base), appearance of cannabis clubs in large Danish towns, distribution of ecstasy in night clubs.

Drug issues not related to crime should be coded as 342.

1204: Court system (CAP 1204)

Examples: court processing time, procedures and computer systems, questions on the Bench including questions on recruitment, other paid occupation, the role of the courts as part of the tripartition of power.

Criminal code questions should be coded as 1210, and questions on conditional release issues should be coded as 1205.

1205: Prison system (CAP 1205)

Examples: questions on prison overcrowding, the conditions of local prisons, changes in rules of body searches in prisons, prisoners' rights, problems with the so called "strong" prisoners, prisoners in solitary confinement, conditional release, prison officer safety, prison crime.

1206: Juvenile crime (CAP 1206)

Examples: questions on the development in juvenile crime, initiatives to reduce juvenile crime, institutions for juvenile offenders, the need to keep juvenile offenders apart from adult offenders.

1207: Child abuse and child pornography (CAP 1207)

Examples: violence against children, missing children, child molesters, sexual abuse of children in, for instance, day care institutions, protection of children and youth against pornography.

1208: Family issues (CAP 1208)

Examples: questions on domestic violence, incest, parental kidnapping of children, forcible removals, consequences of divorce, homes for children, prevention of loneliness among teenagers, child benefit, adoption, children's conditions in general.

Questions on violence against children or abuse of children outside the home should be coded as 1207. Family allowance should be coded as 1308.

1210: Criminal Code issues and civil actions (CAP 1210)

Questions on the Criminal Code including questions on sentencing, revision of the duration of specific sentences, sentencing reforms related to rape, post-EC membership standardisation of criminal law, stricter handling of shoplifting cases, rules of suspended and unsuspended prison sentences.

Questions on conditional release should be coded as 1205, and questions on the court system in general should be coded as 1204. Violations of the Animal Protection Act should be coded as 709.

1211: Crime prevention (1211)

Examples: questions on the preventive programmes of the Crime Prevention Council including the effect of specific programmes to prevent, for example, domestic violence, burglary and handling of stolen goods.

Prevention of drink-driving issues should be coded as 342

1227: Police and Other General Domestic Security Responses to Terrorism (e.g. Special Police) (CAP 1227)

All questions relating to prevention of terrorism in Denmark including the activities of the Police Intelligence Service (PET). All questions about punishment for terrorism activities.

1299: Other (CAP 1299)

Questions on legal affairs not included in the categories listed above, such as civil law issues related to legislation on divorce, inheritance, land registration as well as questions on rules of donations from foundations and organizations, police regulations etc. Likewise, questions on Christiania should be coded as 1299 unless specifically related to the police in which case they should be coded as 1201.

13. Social policy

1300: General (including combinations of multiple subtopics) (CAP 1300)

Examples: questions on the Government's social policy, the Ministry of Social Affairs including budgets, administration, priorities and the extent of taxes and duties within the minister's area of responsibility, questions on the Board of Social Services, questions on sections in the Act of Social Services on the use of restraint/physical coercion (sections 67 and 109, subsection b), case administration in the National Social Appeals Board, questions on social fraud, social pension schemes. General question about the development of the Danish welfare state.

1301: Food Stamp and Food assistance (CAP 1301)

All questions about food assistance to the poor

1302: Cash benefit/social security benefit and anti-poverty programmes (CAP 1302)

Examples: questions on the Government's general anti-poverty policy, the Social Assistance Act, development in the number of cash benefit recipients, development in expenditure on cash benefit recipients, the ratio of cash benefit rates to development in income and prices, rights of cash benefit recipients. Questions about the development of inequality in Denmark.

Questions on the activity offer programme for cash benefit recipients should be coded as 502, whereas questions on early retirement and social security disability benefit pension schemes as well as rehabilitation benefit should be coded as 1304.

1303: Elderly issues (CAP 1303)

Questions on the National Pension Scheme, domestic help, nursing homes, widow's pension, specific programmes for the elderly such as concessionary fare pass scheme, discounts on public services, expenditure on all present and future age-related benefits, standardisation of national pension schemes in the EU, the right of national pension recipients in other EU countries to move to Denmark.

Questions on housing for the elderly, namely the construction of nursing homes and housing for the elderly as well as accommodation-related measures such as freeze of property tax and housing benefit should be coded as 1408. Questions on medical treatment in nursing homes, visiting nurses and ageing issues should be coded as 334. Questions on age discrimination should be coded as 1408.

1304: Assistance to the disabled and handicapped (CAP 1304)

Examples: questions on early retirement pension and social security disability benefit and rehabilitation benefit including questions on early retirement legislation, case processing time for early retirement pension applications etc., development in the awarding of early retirement pension according to health and social criteria, means of transport for the physically handicapped to and from hospital

Questions on the establishment of residences for the handicapped should be coded as 1408. Questions on financial grants to aid for the handicapped, such as wheel chairs or hearing aids, should be coded as 323.

1305: Volunteer associations (CAP 1305)

Examples: questions on the Salvation's Army, the Church Army, the Red Cross, the Danish Refugee Council, the Danish Christian Temperance Society etc.

1308: Parental leave and child care (CAP 1308)

Examples: questions on the rules on parental leave, child care leave, parental leave, youth clubs.

Questions on abuse of children should be coded as 1207. General family issues as 1208.

1399: Other (CAP 1399)

Questions on social policy not included in any of the categories listed above, such as questions on false accusations from the Social Services Department.

14. Urban and housing issues

1400: General (including combinations of multiple subtopics) (CAP 1400)

Examples: questions on the Government's housing policy, building technology.

1401: Urban housing issues (CAP 1401)

Examples: questions on urban renewal, housing renewal programmes.

1403: Urban economic development and general urban issues (CAP 1403)

Examples: questions on the financial situation of Copenhagen, urban unemployment.

1404: Rural housing issues including small islands (CAP 1404)

Examples: questions on agricultural real estate loans including special mortgage terms for drought-stricken farmers.

1405: Rural economic development including small islands (CAP 1405)

Examples: questions on assistance to small island communities, strengthening of the electronic infrastructure in rural areas. Questions about development in rural areas of Denmark, including "the rotten banana".

1406: Low-income housing issues (CAP 1406)

Questions on the social housing sector including questions on the development of the sector and the amount of public support allocated to the social housing sector, development in housing allowance and benefit.

1408: Elderly and handicapped housing (CAP 1408)

Examples: questions on the establishment of nursing homes, housing for the elderly and the handicapped.

Treatment at nursing homes should be coded as 1303 or 334 (medical treatment). Aid for the handicapped should be coded as 1304. Age discrimination and handicap discrimination should be coded as 204 and 205, respectively.

1409: Homeless issues (CAP 1409)

Examples: questions on the extent of homelessness in Denmark, the development in the number of homeless persons, questions on the rules of access to shelters and reception centres.

1411: Housing market for home owners (CAP 1401)

Examples: questions on house prices, property tax, registration of property.

Questions on the mortgage credit sector should be coded as 1504, and compulsory sale issues should be coded as 1507. Industrial and commercial building issues should be coded as 1400.

1499: Other (CAP 1499)

Questions on urban and housing policy not included in the categories listed above, such as questions on cooperative housing, private rental housing (not social housing).

15. Industrial and commercial policy

1500: General (including combinations of multiple subtopics) (CAP 1500)

Examples: questions on the Government's industrial and commercial policy, the Danish Financial Supervisory Authority, questions on the Ministry of Economics and Business Affairs including budgets, administration, priorities and the extent of taxes and duties within the minister's area of responsibility.

Questions on industrial policy, such as general industrial promotion, domestic support schemes and the restructuring of the steel manufacturing industry should be coded as 108.

1501: Banking (CAP 1501)

Questions on banks and their relations to the Danish Central Bank ('Nationalbanken') including questions on bank supervision, rules of banking, bank failure.

Questions on the Danish Central Bank should be coded as 104.

1502: Securities and investments (CAP 1502)

Examples: questions on the Copenhagen Stock Exchange, pension funds, real interest tax, share markets including the development in the Danish share market, the Copenhagen Stock Exchange's inspection of listed companies' financial statements.

Questions on foreign share markets should be coded as 1906.

1504: Mortgages, credit cards and other consumer cards (CAP 1504)

Examples: questions on regulation of mortgage banks, rules for the Association of Danish Mortgage Banks, safety of encryption of Dancard (“Dankort”) transmissions, Dancard fees, regulation of the issuing of consumer cards.

Questions on bank supervision should be coded as 1501.

1505: Insurance issues (CAP 1505)

Examples: questions on regulation of the insurance industry, the introduction of compulsory insurance, rules on deductions for taking out insurance, car insurance.

Questions on personal employee benefits including insurance should be coded as 503.

1507: Bankruptcy and insolvency (CAP 1507)

Examples: questions on the development in the number of compulsory sales, bankruptcies, right to debt restructuring, rules on instalment schemes, insolvency rules.

Questions on bank failure should be coded as 1501.

1520: Antitrust legislation and regulation of limited companies (CAP 1520)

Examples: questions on anti-trust legislation, antitrust problems in specific sectors.

Questions on general sector deregulation should be coded into the specific sector subtopics. Consequently, questions on deregulation of the power companies should be coded as 802, and questions on deregulation of telephone services should be coded as 1706.

1521: Small and medium-sized business issues (CAP 1521)

Examples: questions on the financial conditions of the small retailers, deadline of VAT settlement for small and medium-sized companies.

1522: Copyrights and patents (CAP 1522)

Examples: questions on rules of patents, infringement of copyrights, software piracy, protection of research results, upholding of patents, questions on library book royalties.

1523: Domestic disaster relief (CAP 1523)

Questions on non-war related issues of the Danish Civil Defence including the legitimacy of the Danish Civil Defence and expenses to the Danish Civil Defence, Danish Civil Defence and police collaboration, danger of explosion related to leaky gas pipes.

War-related questions on the Danish Civil Defence should be coded as 1615, whereas war-related questions on the Danish Home Guard should be coded as 1612.

1524: Tourism (CAP 1524)

Examples: questions on the development in tourism in Denmark, general rules and entry rules for foreign tourists including tourist visa/short stay visa rules, questions on the travel sector including the Danish Travel Guarantee Fund.

Questions on immigrants should be coded as 230.

1525: Consumer policy and consumer safety (CAP 1525)

Examples: questions on the Danish Consumer Ombudsman, development in consumer policy, consumer legislation, rights of consumers, marketing legislation, rules on door-to-door selling.

1526: Sports and gambling regulation (CAP 1526)

Examples: questions on sports clubs and sports persons including questions on the Danish Sports Federation, Team Denmark, professional sports persons, rights to broadcast sporting events, public spending related to Denmark's participation in the Olympic Games.

Questions on the allocation of funds from the State football pools and the National Lottery, now known as 'Danske Spil', should be coded as 2300 (Cultural policy).

1599: Other (CAP 1599)

Questions on industrial and commercial policy not included in the categories listed above, such as translation of business-related EU standards into Danish.

16. Defence**1600: General (including combinations of multiple subtopics) (CAP 1600)**

Examples: questions on the Government's defence policy, development in military spending in relation to the Cold War and the end of the Cold War, respectively, military spending related to the National Defence's participation in international tasks as well as questions on the Ministry of Defence including budgets, administration, priorities and the extent of taxes and duties within the minister's area of responsibility.

1602: Security policy and defence alliances such as NATO (CAP 1602)

Examples: questions on priorities related to security policy, NATO including questions on the legitimacy of NATO, questions on the Western European Union including Denmark's role in the union.

1603: Military intelligence and espionage (CAP 1603)

Examples: questions on the Danish Defence Intelligence Service ("FET"), the CIA, KGB, Stasi and M15 including questions on the possibilities of infiltrating specific organisations, foreign intelligence services, foreign country espionage in Denmark, questions on tapping and encryption.

Questions on Danish citizens working for foreign intelligence services, such as the CIA and KGB or questions on persons registered by the Danish Defence Intelligence Service should be coded as 209.

1604: Military readiness and military reaction force (CAP 1604)

Examples: questions on increasing Danish readiness in case of emergency including questions on increasing field army reserves and questions on storage of vital military equipment, testing of military readiness.

1605: Arms control and arms proliferation (CAP 1605)

Examples: questions on international agreements on disarmament and arms proliferation, bans on weapons of mass destruction.

General questions on non-military small arms should be coded as 1201.

1606: Military aid and weapons sales to other countries (CAP 1606)

Examples: questions on military assistance to other countries, the Danish Government's policy on arms sales to, for example, Middle East countries.

1608: Military personnel and families (CAP 1608)

Examples: questions on military personnel working environment including questions on health conditions of servicemen, fatal accidents in the Danish Armed Forces, medical examinations of servicemen to be sent out to help perform international tasks.

1610: Military procurement and weapons system acquisitions (CAP 1610)

Examples: questions on F16 aircraft procurement, prices on new acquisitions of weapons systems, evaluation of new acquisitions.

1611: Military installations, property and buildings (CAP 1611)

Examples: questions on capital and operating expenditures related to specific military installations, closing of barracks including related amounts saved, sale of closed barracks.

Questions on the consequences of, for example, closing of barracks for civilian personnel should be coded as 1616.

1612: The Danish Home Guard (CAP 1612)

Examples: questions on Home Guard related expenditure, the legitimacy of the Home Guard, firearms in private homes of members of the Home Guard.

Non-military questions on the Home Guard should be coded as 1523.

1614: Environmental problems caused by military activity (CAP 1614)

Examples: questions on the environmental consequences of warfare and military readiness.

1615: Civil defence (war related) (1523 includes readiness issues not related to war) (CAP 1615)

Examples: questions on whether the Danish Civil Defence can participate in military tasks.

1616: Civilian personnel in the Danish Armed Forces and consequences of military issues for civilians (CAP 1616)

Examples: questions on agreements between the Danish Armed Forces and the industry, development in the number of civilian jobs as a consequence of military issues, such as questions on the loss of civil jobs at barracks and within the arms industry as a consequence of, for instance, closing of barracks.

1617: Oversight of defence contracts and contractors (CAP 1617)

Examples: questions on overcharging in military contracts including questions on compliance with rules on outsourcing and contracting in connection with new military contracts.

1619: Issues directly related to war (CAP 1619)

Examples: questions on Danish forces in Iraq and Afghanistan.

Questions on UN peacekeeping forces should be coded as 1926. Questions on war without Danish participation should be coded into the relevant 19-subtopic. Consequently, civil war in Africa should be coded as 1911.

1620: Claims against the Danish Armed Forces (CAP 1620)

Examples: questions on claims against the Danish Armed Forces by soldiers who become sick during military service.

1698: Research and development (CAP 1698)

Examples: questions on research on new weapons systems.

1699: Other (CAP 1699)

Questions on defence policy not included in the categories listed above.

17. Research, technology and communications

1700: General (including combinations of multiple subtopics) (CAP 1700)

Examples: questions on the Government's research policy and the Danish Ministry of Science, Technology and Innovation including budgets, administration, priorities and the extent of taxes and duties within the minister's area of responsibility.

1701: Space travelling issues (CAP 1701)

Questions on commercial use of space should be coded as 1704.

1704: Commercial use of space and satellites (CAP 1704)

Examples: questions on commercial use of space including further satellite launching in space, possibilities of travelling to the moon.

1705: Science technology transfer and international scientific cooperation (CAP 1705)

Examples: questions on cooperation between universities and the industrial and commercial sector, cooperation between Danish and foreign scientists.

1706: Telecommunication and telephone services (CAP 1706)

Examples: questions on the telephone company ‘TDC’, formerly known as ‘Tele Danmark’ including questions on the basis for passing the act on Tele Danmark, the sale of Tele Danmark, sale of shares to foreign telephone companies, questions on the development of the number of cellular telephones in Denmark including questions on their impact on health. Questions about access to high-speed internet connections.

Questions on disputes between telephone companies and dissatisfied consumers should be coded as 1525.

1707: Media (CAP 1707)

Questions on television, radio, newspapers, films and CD-ROMs including questions on the definition of public service radio and television, rules on television commercials, regulation of the daily press.

1708: Weather forecasting and geological issues (CAP 1708)

Examples: questions on weather changes in Denmark, geological changes.

Questions on the greenhouse effect, damage to the ozone layer and global warming should be coded as 705.

1709: Computer industry and computer security (CAP 1709)

Examples: questions on the extension of ADSL connections in Denmark, questions on specific domestic information technology projects, such as ‘Amanda’ and ‘VUE’, electronic crimes such as hacking.

Questions on public information technology procurements should be coded as 2007.

1798: Research and Research Policy (CAP 1798)

Examples: questions on the general research councils, The Danish Committees on Scientific Dishonesty (“UVVU”), publication of positive and negative results of research projects, research libraries.

1799: Other (CAP 1799)

Questions on research, technology or communication not included in the categories listed above, such as questions on why the development in Danish technology does not result in more jobs.

18. Foreign trade

1800: General (including combinations of multiple subtopics) (CAP 1800)

Examples: questions on the Government's general policy related to foreign trade as well as the general EU trade policy.

Questions on export promotion initiatives of the Danish Government should be coded as 1803, whereas questions on competitiveness and the balance of payment should be coded as 1806.

1802: Free trade agreements, disputes and agreements (CAP 1802)

Examples: questions on the GATT and the WTO, the EU's trade agreements with other countries including specific questions on, for example, whether South Korea meets the agreement on fair competition, the EC trade deficit with Japan.

1803: Export promotion and regulation (CAP 1803)

Examples: questions on export promotion initiatives of the Danish government, such as tax incentives, export regulation including restrictions on high technology exports.

Questions on export subsidies on agricultural products should be coded as 401. Questions on regulations of imports should be coded as 1807, and questions on the balance of payment should be coded as 1806.

1804: Foreign investment in Denmark and Danish company investment abroad (CAP 1804)

Examples: questions on the extent of specific countries' investment in Denmark, the development in Danish company investment abroad, sale of Danish companies to foreign companies and Danish acquisitions abroad.

Questions on regulation of exports should be coded as 1803, regulation on imports as 1807, and the balance of payment as 1806.

1806: Competitiveness and the balance of payment (CAP 1806)

Examples: questions on the development in the Danish pay level compared to that of its trading partners, the development in the balance of payment, Danish competitiveness.

Questions on the development in the national budget should be coded as 105, whereas general questions on the state of Denmark's economy should be coded as 100.

1807: Tariff, imports and import regulation (CAP 1807)

Examples: questions on development in Danish imports, import regulation from non-EU countries, import restrictions of specific products including tax on imported cars, cross-border trade.

Questions on export regulation should be coded as 1803, whereas questions on the balance of payment should be coded as 1806.

1808: Exchange rates and related issues (CAP 1808)

Examples: questions on the development in the rate of the Danish krone including questions on the impact of the rate on the balance of payment, the strength of the Danish krone compared with the US dollar, questions on the EC monetary fund, exchange policy, Denmark's external debt. Questions related to Denmark joining the EURO

1899: Other (CAP 1899)

Questions on foreign trade not included in the categories listed above.

19. Foreign policy and relations to other countries

1900: General (including combinations of multiple subtopics) (CAP 1900)

Examples: questions on the Government's foreign policy and the Ministry of Foreign affairs including budgets, administration, priorities and the extent of taxes and duties within the Minister's area of responsibility.

Questions on terrorism or hijacking related to any country should be coded as 1927.

Questions on human rights issues, whether general or related to specific countries, should be coded as 1925.

1901: Danish foreign aid (CAP 1901)

Examples: questions on the government's development assistance policy, the development in the extent of development assistance, aid for drought-stricken farmers and others in Ethiopia.

General questions on developing countries should be coded as 1905.

1902: International resources exploitation and resources agreements and global environmental problems (CAP 1902)

Questions on international agreements on the environment such as the Kyoto agreement, International Wildlife Coalitions (IWC) including possibilities of sanctioning and supervision of international agreements on nature, specific questions on quotas on whaling, possibilities of preventing the deforestation of the Amazonas through changes in international agreements on the environment etc. The COOP meetings.

Questions on national agreements on the environment should be coded as 700, questions on the greenhouse effect and global warming as 705, questions on fisheries as 408, questions on

international organisations such as the UN as 1926 and questions on economic organisations as 1906.

1905: Developing countries issues (CAP 1905)

Examples: questions on developing countries' problems with poverty, famine, drought, AIDS, health and illiteracy.

Questions on foreign aid to developing countries should be coded as 1901. Specific questions on the African region should be coded as 1911 and financial problems related to the developing countries as 1906.

1906: International finance and economic development and economic organisations (CAP 1906)

Examples: questions on the World Bank, International Monetary Fund (IMF) and OECD, questions on the international financial markets, world economy, the financial situation of the EU.

Questions on international organisations, such as the UN, should be coded as 1926, agreements on the environment as 1902 and questions on military organisations as 1602.

1907: China (CAP 1921)

General questions on China including economic and political development, questions on Denmark's relations with China, Danish policy on China including questions on Taiwan and Tibet.

Questions on Danish aid to other countries should be coded as 1901.

1908: USSR, Russia and former Soviet republics (CAP 1921)

General questions on the former USSR, Russia and former Soviet republics including economic and political development in the region as well as in specific countries, Denmark's relations with the USSR, Russia and the former republics.

Questions on agreements of the USSR/Russia on disarmament should be coded as 1605. Questions on Danish aid to other countries should be coded as 1901.

1909: Eastern Europe (CAP 1921)

General questions on Eastern Europe including economic and political development in the region as well as in specific countries, questions on whether specific countries are ready to become members of the EU, questions on Denmark's relations with the Eastern European countries.

Questions on Danish aid to other countries should be coded as 1901.

1910: EU (CAP 1910)

General questions on the EC/EU including EU institutions including the distribution of power between the Council, the Commission and the Parliament. Furthermore, questions on treaties, referendums, expansion of the EU, such as the admission of ten new member states, questions on the former Ministry of Europe including budgets, priorities as well as the extent of taxes and duties within the Minister's area of responsibility.

Questions on the EC/EU related to a specific policy should be coded into the relevant subtopic, for example, questions on the Euro should be coded as 1808, questions on the consequences of the rejection of the Maastricht agreement for the Danish unemployment rate should be coded as 103, whereas questions on directives on the environment should be coded into the relevant environmental subtopic.

1911: Africa (CAP 1911)

General questions on Africa including economic and political development, questions on Denmark's relations with Africa, foreign troops in Africa, internal unrest in specific countries, drought, famine, civil wars. Northern Africa including Egypt.

Questions on foreign aid to developing countries should be coded as 1901 whereas questions on developing countries in general should be coded as 1905.

1912: South Africa (CAP 1912)

General questions on South Africa including economic and political development, apartheid, questions on Denmark's policy related to South Africa, such as sanctions and discontinuation of sanctions.

Questions on foreign aid to developing countries should be coded as 1901.

1913: Western Europe and Scandinavia (CAP 1910)

Questions on one or more countries in Western Europe and Scandinavia, respectively, such as questions on French health expenditure, Norway and Switzerland, the opinion of the German population on the Euro, questions on the number of countries linked to the Euro (not all EU members are Euro members), questions on the collaboration of the Scandinavian countries.

1914: Latin and Central America (CAP 1921)

General questions on Latin and Central America including economic and political development in the region and in specific countries, questions on Denmark's relations with Latin and Central America including the relations with Cuba.

Questions on foreign aid to developing countries should be coded as 1901.

1915: International canal issues such as Panama and Suez issues (CAP 1915)

Questions on international canals, such as the Panama Canal Treaty of 1888.

1916: USA (CAP 1921)

General questions on the USA including economic and political development, the US position as a global superpower, US military intervention in other countries, questions on Denmark's policy on and relations with the US.

Questions on US agreements on disarmament should be coded as 1605. Questions on the US air base in Thule should, as a starting point, be coded as 2105.

1919: Asia, Australia and Japan (CAP 1921)

General questions on Asia, Australia and Japan including economic and political development in the region as well as in specific countries, questions on Denmark's relations with Asia, Australia and Japan including Denmark's policy on, for example, Burma. Developments in Afghanistan.

Questions on foreign aid to other countries should be coded as 1901.

1920: Middle East (CAP 1921)

General questions on the Middle East including economic and political development in the region as well as in specific countries, wars and crises, questions on Denmark's policy on the Middle East. Turkey, Iran and Iraq are included here.

Questions on terrorism and hijacking related to any country should be coded as 1927.

Questions on foreign aid to other countries should be coded as 1901.

1925: Human rights (CAP 1925)

Questions on human rights issues in specific countries including criticism of the human rights situation, condemnation of human rights abuses, the Universal Declaration of Human Rights.

1926: International organisations (CAP 1926)

Examples: questions on international organisations, such as International Labour Organization and International Red Cross, the UN, UN institutions, such as UNESCO and the ICJ, UN peacekeeping operations.

Questions on international financial organisations should be coded as 1906, agreements on the environment as 1902, questions on military organisations as 1602 and questions on the Schengen Agreement as 1929.

1927: International Terrorism and hijacking (CAP 1927)

Examples: questions on national anti-terrorist measures, terror organisations such as al-Qaida and Hamas, growth in international terrorism, terrorist attacks, such as 9-11 and the Oklahoma City bombing, international hijacking.

1929: Danish diplomats, Danish citizens abroad, foreign diplomats in Denmark, border control (CAP 1929)

Examples: questions on the Ministry of Foreign Affairs' management of Danish diplomats, expenditure to run the Danish embassies, Danish citizens abroad, the Schengen Agreement including related passport issues, discontinuation of border control between Germany and Denmark, the Nordic Passport Union.

Questions on espionage should be coded as 1603, and questions on customs services and passport control by the police as 1201.

1999: Other (CAP 1999)

Questions on foreign policy and conditions of other countries not included in the categories listed above, such as questions on the number of countries which have entered bilateral agreements with Denmark on social security.

20. Government operations and government issues

2000: General (including combinations of multiple subtopics) (CAP 2000)

Examples: questions on the Prime Minister's Office including budgets, administration, priorities as well as the extent of taxes and duties within the Minister's area of responsibility, questions on user influence in the public sector, fees, taxes and duties in the public sector, number of public employees.

2001: Relations between state, municipalities and counties (until 31 December 2006)/regions (from 1 January 2007) (CAP 2001)

Questions on interaction between the state, municipalities and counties/regions, such as the balance of block grants for municipalities and counties/regions due to subsidies from the European Social Fund, state and municipal share of expenditure on rehabilitation.

Questions on agreements on vital topics such as hospitals and the elderly should be coded into the specific subtopics. However, questions on governmental regulation and oversight of municipalities should be coded as 2016, irrespective of the subtopic.

2002: Government efficiency and bureaucratic oversight (CAP 2002)

Examples: questions on the National Auditors, improvement programmes, inefficient government operations. Questions on specific areas should be coded into the relevant subtopics. For example, questions on the inefficiency of the Tax Administration in relation to the administration of a tax case should be coded as 2009, whereas medical negligence giving rise to liability should be coded as 324.

Questions on relations between the Parliament and specific ministers should be coded as 2011.

2003: Postal services ('Post Danmark', formerly 'Post & Telegrafvæsenet') (CAP 2003)

Questions on the postal service and post delivery including the postal workers and their relations with 'Post Danmark'/'Post & Telegrafvæsenet', questions on the restructuring of the postal service, closing of post offices, increase in postal rates, privatisation of specific operations or services of 'Post Danmark'.

2004: Public employees and public servants (CAP 2004)

Questions on public employees including public servants employed by the state and pension schemes, their collective agreements, pay of public officials, questions on staff policy in large public companies, such as the Danish State Railways ("DSB") and Radio Denmark ("DR").

Questions on health manpower should be coded as 325, military personnel as 1608 and questions on postal workers in 'Post Danmark' as 2003.

2005: Nominations and appointments (CAP 2005)

Examples: questions on nominations and appointments including the appointment of managers in the public sector and appointments of board members of public institutions etc.

2006: Medals, orders and currency (CAP 2006)

Examples: questions on the Order of the Elephant, questions on the new 10-krone coin as well as issuance of commemorative coins.

Questions on military orders and medals should be coded as 1699.

2007: Government procurement, contracts and outsourcing (CAP 2007)

Examples: questions on government procurement oversight, rules on entering an agreement including rules of public contracts.

Questions on public contracts in specific areas such as elderly issues should be coded as 1303. Questions on military procurement should be coded as 1610, whereas military contractor oversight should be coded as 1617.

2008: Public buildings and property, general questions on privatisation (CAP 2008)

Examples: questions on sale of public property, government office leases in, for example, Greater Copenhagen, government shareholding in companies competing with private companies, increased privatisation in the public sector.

Questions on a specific issue should be coded into the relevant subtopic. For example, a question on privatisation of bus transport in Denmark should be coded as 1001.

2009: The Central Tax Administration (CAP 2009)

Questions on the tax authorities, practice, administration, organisation and disputes between tax payers and the Central Tax Administration, income tax return, processing time.

Questions on fiscal policy and fiscal reforms including the overall tax burden, rules on tax allowances and deductions, VAT relief, depreciation and changes in tax rates should be coded as 107.

2010: Prime Minister impeachment (CAP 2010)

Questions on impeachment of the Prime Minister.

Questions on ministerial responsibility, impeachment of other ministers and issues regarding other ministers than the Prime Minister should be coded as 2011.

2011: Relations between the Parliament and other ministers (CAP 2011)

Questions on relations between the Parliament and ministers, criticism of ministers including questions on the relations between the legislative and executive power, questions on ministerial responsibility, impeachments of other ministers than the Prime Minister.

Questions on impeachment of the Prime Minister should be coded as 2010, election campaign regulation as 2012 and questions on bureaucratic oversight as 2002.

2012: Regulation of political activities, elections and election campaigns (CAP 2012)

Examples: questions on the election legislation, rules of election campaigns, organisation of election campaigns, rules of the nomination of candidates at elections, rules of political campaigns, the Government's use of government officials in election campaigns.

Questions on voting rights should be coded as 206.

2015: Claims against the Government (CAP 2015)

Examples: questions on settlements for Danish prisoners in concentration camps and for victims of the Occupation, damages for forests belonging to public foundations, questions on governmental compensation to businesses economically affected by public institutional misconduct.

Questions on claims against the Armed Forces should be coded as 1620.

2016: Regulation and control of municipalities and counties (until 31 December 2006)/regions (from 1 January 2007) (CAP 2001)

Questions on governmental oversight of municipalities and the legality of municipal activities, questions on the relations between the municipalities and the counties/regions including the distribution of municipal and county/regional tasks.

Questions on interaction between the Government, municipalities or counties/regions, such as block grants, excluding actual regulation and control of municipalities and counties/regions, should be coded as 2001.

2030: National holidays (CAP 2030)

Examples: questions on the number of holidays in Denmark compared to trading partners.

2099: Other (CAP 2099)

Questions on government operations and government issues not included in the categories listed above, such as the royal family (however, questions on the royal residences should be coded as 2101).

21. Public lands and water management

2100: General (including combinations of multiple subtopics) (CAP 2100)

Examples: questions on public lands and water including questions on multiple subtopics.

2101: National parks, memorials, recreational and historic sites and protected areas (CAP 2101)

Examples: questions on national parks and protected areas, the Nature Conservations Board, sale of land without informing conservations boards, pending matters of preservation, questions on historical buildings including management and maintenance of Danish palaces, costs of maintaining the royal residences, certain national museums such as the National Museum and the Danish National Gallery.

Questions on other museums and Denmark's cultural heritage should be coded as 2300.

2103: Use of public natural resources such as lands and forests (CAP 2103)

Questions on state forests including questions on closing of public and private roads in state forests, rules of access to states-owned gravel pits.

Questions on private forests should be coded as 709, questions on energy resources as 800 and questions on public buildings as 2008.

2104: Water and sea resources including harbours (CAP 2104)

Questions on Danish harbours, such as the establishment of new harbours and piers, marinas.

Questions on international agreements on the use of environmental resources including agreements on sea and ocean resources should be coded as 1902. Questions on fisheries should be coded as 408 and questions on drinking water as 701, the general condition of the marine environment as 710 whereas freshwater environment issues should be coded as 711.

2105: Questions on Greenland and the Faroe islands (CAP 2105)

Questions on Greenland and the Faroe islands related to any topic, such as the Greenland Home Rule, possible membership of the EC/EU, economic support to Greenland and the Faroe Islands, the Thule air base and compulsory removal of the inhabitants in Thule, title to raw materials in the Greenland subsoil, Faroese representation in the Nordic Council.

2199: Other

Questions on public lands and water resources not included in the categories listed above.

23. Cultural policy

2300: Any general question on cultural policy including questions on the Ministry of Culture, overall public spending on culture, accounts for specific cultural commitments, pay of cultural employees employed by the state, questions on support for theatres, museums, artists etc., public information, allocation of funds from the State football pools and the National Lottery, Denmark's cultural heritage, the National Fund for the Endowment of the Arts.

Questions on educations programmes at the Danish Film School, schools of architecture etc. administered by the Ministry of Culture should be coded as 601. General questions on libraries should be coded as 607, research libraries as 1798, questions on library book royalties and public lending right fees as well as copyright should be coded as 1522. Sports-political questions and questions on gambling should be coded as 1526. Questions on media should be coded as 1707. Questions on historical buildings and monuments should be coded as 2101 including questions on one specific museum and museums owned by the state such as the National Museum ('Nationalmuseet') and the Danish National Gallery ('Statens Museum for Kunst'). Evening schools should be coded as 699.